ANTH 1150.200 World Cultures Through Film Fall 2023

Course Description:

This class will cover "world cultures" through the discipline of anthropology and format of ethnographic films. Based on selected ethnographic films, we will apply anthropological concepts to analyze how cultural difference is represented, constructed, and dis/empowered.

Instructor

Professor Nelson

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IAs

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Office Hours

By Appointment

[Virtual]

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[In-Person]

120 Sycamore Hall

Course Designer, Dr. Andrew Nelson

Learning Objectives

Upon successful completion of the course, the learner will be able to:

- Connect anthropological definitions of culture with the legacy of colonialism and representations of cultural difference.
- Demonstrate how categories of difference are socially constructed and politicized.
- Apply anthropological approaches to state politics and capitalist economics.

Required Materials

All course readings/materials will be accessible via Canvas.

Grade Breakdown

Assessments:	Grading Scale (%):	
Quizzes (12x) 24 %	A 90-100	
Film Worksheets (6x) 24%	B 80-89	
Packback Discussions (6x) 18%	C 70-79	
Papers (3x) 30 %	D 60-69	
CORE Evaluation 4%	F <60	

Assessments

Quizzes (24%)

Students will take 12 short (5 question) quizzes based on the course readings and lectures. Quiz questions will not include film content. Quizzes will be scored out of 5 points. There will be no make-up opportunities, extensions, nor late submissions, for quizzes. Documented ODA accommodations will be exercised in terms of extended time limits.

Discussions (18%)

Participation is a requirement for this course, and the *Packback* discussion platform will be used for online discussions about class concepts. *Packback* is an online community that encourages students to ask open-ended questions with the goal of generating more complex discussions. To learn more about *Packback* click here: https://www.youtube.com/watch?v=OV7QmikrD68

It is the student's responsibility to synchronize their accounts and submit discussion posts via the *Packback* **TAB** within our Canvas course by set deadlines in order to receive credit. There will be no make-up opportunities, extensions, nor late submissions, for *Packback* discussion posts. If we do not see an entry for you in our community discussion board, you will get a **0**. Discussion submissions will be graded as follows:

- 1 Open-Ended Question (10 pts): Must be 250 words with a minimum *Curiosity Score* of 60.
- 2 Responses (10 pts): Must be over 100 words with a minimum *Curiosity Score* of 60.

Extra Credit: The lowest recorded *Packback* discussion grade will be dropped at the end of the semester.

Packback Help

For questions or concerns about *Packback*, access FAQ at <u>help.packback.co</u> or contact their 24 hrs. support team at <u>help@packback.co</u>.

Film Worksheets (24%)

For every film, students will be required to complete an application worksheet where they apply concepts from the lectures/readings into an analysis of the film. The purpose of the worksheet is to aid students in thinking through an outline of their unit paper. Worksheets will be graded out of a 100-point scale according to the film worksheet rubric. **Extra Credit:** Students will have the opportunity to make up ONE *missing* (0 points) film worksheet from each unit during the final "wrap-up" week of that unit. <u>Students are not permitted to make up a film worksheet from another unit.</u> The make-up worksheet will be graded out of 100 points according to the rubric and will replace the original "0" grade.

Papers (30%)

At the end of each unit, students will write short papers (700 words) in which they will apply the unit's anthropological concepts to one of the two films they screened within that unit. Papers will be graded out of a 100-point scale according to the paper rubric.

Extra Credit: Students who submit their paper +48 hours "EARLY", by Friday at 11:59pm, will have 5 points added to their final paper grade. Make-up papers are not eligible for this extra-credit opportunity.

CORE Evaluation (4%)

At the end of the term, students are required to answer two CORE assessment questions that measure the extent to which the learning objectives were met. Together, questions will count towards 4% of the final grade.

Additional Extra-Credit

- **SPOT:** If more than 67% of the students in this course submit a SPOT evaluation, then everyone in the class will receive an additional +1% on their FINAL GRADE.
- **UNIT Extra-Credit Assignments:** There is a dedicated extra credit assignment per unit. These assignments are available to be completed throughout the semester. Each successfully completed assignment will earn the student +1% on their FINAL GRADE.

Request for Re-Grading

Students may request a re-grade by the instructor for the following assessments:

- film worksheets
- papers

In order to request a re-grade, the student must email the professor within 7 days of when grades are posted. We request that students reach out to their IA to discuss their feedback **prior** to requesting a re-grade from the instructor. The instructor will "blind grade" the assessment in the sense that they will grade the assignment without having read the IAs feedback or grade. Your final grade will be the grade determined by the instructor. *Please note that this means that your final grade may be higher, the same, or lower than the original grade given by your IA.

Course Organization

The course, and its accompanying CANVAS structure, is divided into 3 UNITS, each with 5 weeks. An inventory of the units and the weekly lesson topics can be found here:

Unit 1: Culture

- Lesson 1: Cultural Tourism
- Lesson 2: Ethnocentrism & Cultural Relativism
- Lesson 3: Amazonian Ontology
- Lesson 4: Colonialism, Culture & Power
- Lesson 5: Wrap-Up

Unit 2: Social Constructions of Race & Gender

- Lesson 1: Gender in China
- Lesson 2: Anthropology of Gender
- Lesson 3: Blackness in Mexico
- Lesson 4: Anthropology of Race, Ethnicity & the Nation
- Lesson 5: Wrap-Up

Unit 3: Power Structures and Political Economy

- Lesson 1: Chinese Hybrid Capitalism
- Lesson 2: Anthropology of Work
- Lesson 3: Colonization of the Mapuche
- Lesson 4: Anthropology of the State
- Lesson 5: Wrap-Up

Assessments Schedule		
Unit 1:		
8/27	SUN	Quiz 1 on Cultural Tourism/Ethiopia
8/27	SUN	Packback Discussion on Framing the Other
9/3	SUN	Quiz 2 on Ethnocentrism/Cultural Relativism
9/3	SUN	Film Worksheet 1 [Framing the Other]
9/10	SUN	Quiz 3 on Ontology
9/10	SUN	Packback Discussion on Embrace of the Serpent
9/17	SUN	Quiz 4 on Colonialism
9/17	SUN	Film Worksheet 2 [Embrace of the Serpent]
9/22	FRI	EARLY Submission Paper 1 [Extra-Credit]
9/24	SUN	Paper 1 Due
9/18-9/24	SUN	Unit 1: Film Worksheet Make-Up [Extra-Credit]
Unit 2: Social Constructions of Race and Gender		
10/1	SUN	Quiz 5 on Gender in China
10/1	SUN	Packback Discussion 3 on Hidden Letters
10/8	SUN	Quiz 6 on Anthropology of Gender
10/8	SUN	Film Worksheet 3 [Hidden Letters]
10/15	SUN	Quiz 7 on Race in the Americas
10/15	SUN	Packback Discussion 4 on Jamaica and Tamarindo
10/22	SUN	Quiz 8 on Anthropology of Race, Ethnicity, and the Nation
10/22	SUN	Film Worksheet 4 [Jamaica and Tamarindo]
10/27	FRI	EARLY Submission Paper 2 [Extra-Credit]
10/29	SUN	Paper 2 Due
10/23-10/29	SUN	Unit 2: Film Worksheet Make-Up [Extra-Credit]
Unit 3: Power Structures and Political Economy		
11/5	SUN	Quiz 9 on Chinese Capitalism
11/5	SUN	Packback Discussion 5 on The World of Live Streamers
11/12	SUN	Quiz 10 on Anthropology of Work
11/12	SUN	Film Worksheet 5 [The World of Live Streamers]
11/19	SUN	Quiz 11 on colonial history of Mapuche
11/19	SUN	Packback Discussion 6 on Transhumancia
12/3	SUN	Quiz 12 on Anthropology of the State
12/3	SUN	Film Worksheet 6 [Transhumancia]
12/7	THUR	SPOT Evaluation [Extra-Credit]
12/8	FRI	EARLY Submission Paper 3 [Extra-Credit]
12/10	SUN	Paper 3 Due
12/10	SUN	CORE Assessment
12/4-12/10	SUN	Unit 3: Film Worksheet Make-Up [Extra-Credit]
12/10	SUN	Unit 1, Unit 2, Unit 3 XCR

^{*}This schedule is subject to change. All efforts will be made to announce modifications in CANVAS within 48 hours of the impacted deadline.

Course Policies

Assignment Policy

All work submitted for credit must be **original work** created by the student uniquely for this ANTH 1150.200 course during the Fall 2023 semester. Any work generating a similarity score above a 25% will be reviewed for plagiarism. NOTE: If you are re-taking this course, you must receive written approval from the instructor prior to re-submitting any assessment. If you re-submit work, or sections of work, from a previous semester without permission and/or from another course, then this is categorized as plagiarism—even if it is your own writing. Work submitted via any other medium (i.e. email) will not be accepted. It is the student's responsibility to confirm that work has been submitted successfully by the deadline and in a readable and acceptable format (.doc or .pdf).

Late Policy

Late work will not be accepted without proper documentation of an excused period of absence. Proper documentation of a university approved absence must be emailed to the instructor within 24 hours of the missed assignment. In cases where proper documentation is approved, the instructor will communicate make-up credit options to the student, or in the case of quizzes/discussions, the student may be excused from those assignments. This is an asynchronous course where deadlines are pre-arranged ahead of time. For example, at the end of each unit, an entire week is reserved for students to dedicate to their paper drafts with no additional readings or lectures. An illness or absence on the day a paper is due will carry different accommodations than it would in a face-to-face class. It is the student's responsibility to organize their coursework schedule in a timely manner that anticipates unexpected eventualities and to avoid waiting until the last minute to begin their assessments.

Extension Policy

While late work without proper documentation will not be accepted, we do; however, offer students the opportunity to request extensions for a wide variety of reasons. Please email a completed **Extension Request Form** to both your instructor and IA 48 hours prior to the original due date. For most assessments, the extension request due date will be the Friday before an assignment is due. Extension request forms can be found in the course CANVAS modules. *Packback discussions and quizzes are ineligible for extension requests*.

Technical Difficulties

If a student is experiencing personal technical difficulties that prohibit them from uploading their assignment to Canvas, the instructor will consider accepting it as a **one-time concession** only if the student attaches the assignment to an email to the professor <u>within an hour</u> of the elapsed deadline <u>AND</u> includes a Help Desk receipt, or dated/timed screenshot of the student's email to the Help Desk.

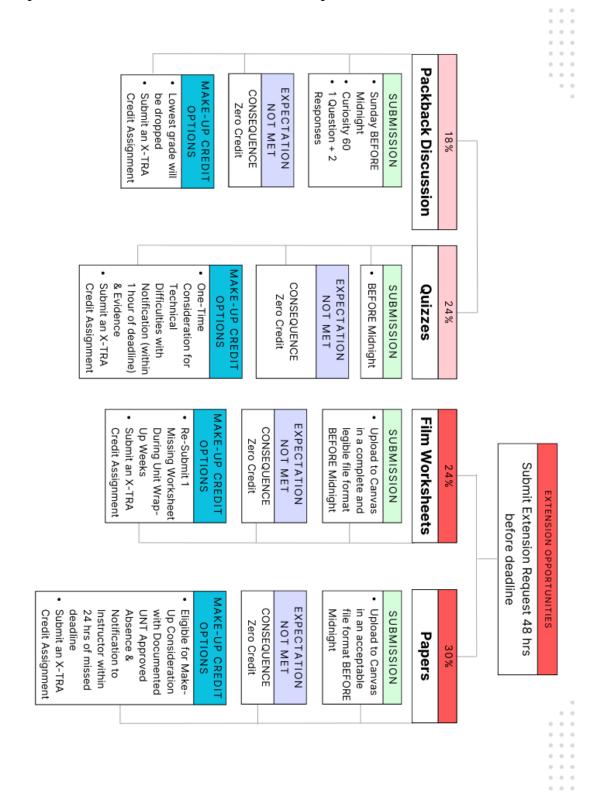
Student Helpdesk:

Sage Hall 130 940-565-2324

http://www.unt.edu/helpdesk/index.htm helpdesk@unt.edu

Assessments Summary

See below for a chart summarizing the course assessments and what options are available to make-up credit in the event that submission expectations are not met.



Anonymous Feedback

Course Concerns

If you have a question or concern you may email Professor Nelson at melissa.nelson@unt.edu or bring it to her attention via this anonymous link: https://unt.az1.qualtrics.com/jfe/form/SV_eG2i2M22NW4IEMC

Online Course Requirements

Technical Skill Requirements

To be successful in this class, students will need to be able to: download and upload files, send and receive emails and navigate CANVAS.

Minimum Technology Requirements:

- Computer
- Speakers
- Microphone/Camera
- Microsoft Office Suite
- CANVAS Technical Requirements

(https://clear.unt.edu/supported-technologies/canvas/requirements)

CANVAS Technical Requirements

- Computer Skills & Digital Literacy
- Using CANVAS
- Using Word

Success in an Online Course

Visit this site for tips on "How to Succeed as an Online Student": https://clear.unt.edu/teaching-resources/online-teaching/succeed-online

Netiquette

The same guidelines that apply to traditional classes should be observed in the virtual classroom environment. Please use proper *netiquette* when interacting with class members and the instructor.

See these Rules for Online Engagement:

https://clear.unt.edu/online-communication-tips

Student Support Services

- Registration (https://registrar.unt.edu/registration)
- Financial Aid (https://financialaid.unt.edu/)
- Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
- Career Center (https://careercenter.unt.edu/)
- Division of Inclusion, Diversity, Equity, and Access (IDEA) https://idea.unt.edu/multicultural-center
- Counseling and Testing Services https://studentaffairs.unt.edu/counseling-and-testing-services
- Student Affairs Care Team https://studentaffairs.unt.edu/care-team

- Student Health and Wellness Center https://studentaffairs.unt.edu/student-health-and-wellness-center
- Pride Alliance (https://ied.unt.edu/pridealliance)
- Food Pantry presented by Kroger https://studentaffairs.unt.edu/food-pantry
- School Supply Pantry https://learningcenter.unt.edu/school-supply-pantry
- Black Lives Matter (https://ied.unt.edu/UNTBLM)
- Eagle Dreamers (https://www.unt.edu/daca)
- First-Generation Success Center https://studentaffairs.unt.edu/first-generation-success-center
- COVID Information: https://healthalerts.unt.edu/

Academic Support Services

- Academic Resource Center (https://clear.unt.edu/canvas/student-resources)
- Academic Success Center (https://success.unt.edu/asc)
- University Libraries (https://library.unt.edu/)
- Writing Lab (http://writingcenter.unt.edu/)
- Math Lab (https://math.unt.edu/mathlab)

Copyright Notice

Some, or all, of the materials on this course website may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies.

Dropping the Course

If the student is unable to complete this course, the student may submit a "Request to Drop" form to the registrar by November 10th 2023, and receive a "W" on their transcript. If you simply stop attending and do not formally drop the course, or if you drop the course after the deadline, you will receive an "F". If there are extenuating circumstances prohibiting you from completing the course, contact the professor to discuss whether you would be eligible to receive an "Incomplete" for the class prior to this deadline.

For a list of other important dates:

https://registrar.unt.edu/registration/fall-registration-guide.html

For more information on dropping a class: https://vpaa.unt.edu/advising/dropping/rules

For more information on requesting an Incomplete:

https://registrar.unt.edu/grades/incompletes

Server Unavailability or Other Technical Difficulties

The University of North Texas is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the UNT Student Help Desk: helpdesk@unt.edu or 940-565-2324. The instructor and the UNT Help Desk will work with the student to resolve

any issues at the earliest possible time. The student is responsible for submitting a "ticket" to the instructor, issued by the UNT Help Desk documenting the time and nature of the problem in order for the instructor to consider accommodations.

Policies

Academic Integrity Policy

(Policy and Procedures number 06.003)

Academic Misconduct: "Academic Misconduct," in this policy, means the intentional or unintentional action by a student to engage in behavior in the academic setting including, but not limited to: cheating, fabrication, facilitating academic misconduct, forgery, plagiarism, and sabotage.

- A. <u>Cheating</u>: "Cheating," in this policy, means the use of unauthorized assistance in an academic exercise, including but not limited to: 1. use of any unauthorized assistance to take exams, tests, quizzes, or other assessments; 2. use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; 3. use, without permission, of tests, notes, or other academic materials belonging to instructors, staff members, or other students of the University; 4. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor; 5. any other act designed to give a student an unfair advantage on an academic assignment.
- B. <u>Fabrication</u>: "Fabrication," in this policy, means falsifying or inventing any information, data, or research outside of a defined academic exercise.
- C. **Facilitating Academic Dishonesty** (*i.e. collusion*): "Facilitating academic dishonesty," in this policy, means helping or assisting another in the commission of academic dishonesty.
- D. **Forgery**: "Forgery," in this policy, means intentionally falsifying or altering a score, grade, or official academic University record or the signature of another.
- E. <u>Plagiarism</u>: "Plagiarism," in this policy, means use of another's thoughts or words without proper attribution in any academic exercise, regardless of the student's intent, including but not limited to: 1. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment or citation, or 2. the knowing or negligent unacknowledged use of materials prepared by another person or by an agency engaged in selling term papers or other academic materials.
- F. <u>Sabotage</u>: "Sabotage," in this policy, means acting to prevent others from completing their work or willfully disrupting the academic work of others.

Department Policy on Student Academic Integrity:

The Department of Anthropology expects its students to abide by the high ethical standards of practicing professionals within the field of anthropology. The Department does not tolerate cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, or sabotage. This includes the use of unauthorized professional writing/editing services and generative AI for assignments. Students are expected to follow the American Anthropological Association's code of ethics: "In their capacity as

researchers, anthropologists are subject to the ethical principles guiding all scientific and scholarly conduct. They must not plagiarize, nor fabricate or falsify evidence, or knowingly misrepresent information or its source" (http://ethics.americananthro.org/category/statement/).

Students are encouraged to use the <u>UNT Writing Center</u>. For additional resources to help with paper writing, including how to avoid plagiarism and how to use citations, see the <u>Department of Anthropology Writing Guide</u>. For information on the University's policies and procedures regarding academic integrity and dishonesty, see the UNT Student Academic Integrity policy.

Course Policy and Procedures on Student Academic Integrity:

A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. Any student suspected of cheating in this course will receive at the very least a 0 on the assignment or up to an F in the course. A report of academic integrity violation shall be filed against the student with UNT and the student will have an opportunity to appeal the decision according to UNT's appeal process.

In ANTH 1150.200, virtual study groups including, but not limited to, platforms such as CANVAS, Group Me, discord, etc. must include an IA as a member. Any student participating in either a virtual, or in-person, group may be reported to the academic integrity office and sanctioned with an "F" in the course if there is cause to question academic integrity within the group. This implicates any and every student who is, or has been, a participant in the group, whether or not they are directly/indirectly, or actively/passively, involved in the potential academic integrity offense.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at anytime, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (https://disability.unt.edu/).

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e. severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to CANVAS for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written

papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the CANVAS online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Education Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (https://studentaffairs.unt.edu/dean-of-students) to learn more.

Access to Information-Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: https://it.unt.edu/eagleconnect

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IA System Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT Website: http://spot.unt.edu/ or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation

applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at survivoradvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565-2759.

Important Notice for F-1 Students taking Distance Education Courses Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website: http://www.ecfr.gov/ The specific portion concerning distance education courses is located at Title 8 CFR 214.2 paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the <u>UNT International Student and Scholar Services</u>

Office (Links to an external site.) by telephone 940-565-2195 or email international advising unt.edu to get clarification before the one-week deadline.

1/15/04

Rev. 7/22/2016

For updates on how COVID precautions are affecting F-1 visa holder's online course restrictions for the Fall 2020 semester please refer to the guidance by UNT's International Affairs division:

https://international.unt.edu/content/covid-19-resources

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance learning courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses: https://policy.unt.edu/policy/07-002

Use of Student Work

A student owns the copyright for all work (i.e. software, photographs, reports, presentations, and email postings) they, he, or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Transmission and Recording of Student Images in Electronically-Delivered Courses

- 1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
- 2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.

3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.