

FY 25 ANTHRO Student Request for Travel Funds

Submit completed form to Dr. Maggie Brown (maggie@unt.edu) for processing.

For conference travel as a presenter: up to \$450 per academic year for 2024-2025. Include full name of conference (not just acronym). Provide evidence that you are in the program. Include any other information to support your request.

Name: _____ Student ID: _____
Title of work: _____ Cell number: _____
Destination: _____ Email: _____
Purpose: _____

Trip Dates: From: _____ To: _____

Estimated Expenses:

Airfare:	Rent Car:	Registration:	
Lodging:	Meals:	Booking in Concur?	YES NO
Parking:	Taxi/shuttle:		

Other misc expenses:

Description:	Estimated Cost:
Description:	Estimated Cost:

Total Requested: _____

Have you received CLASS travel funding for this trip? If so, how much?

If not, do you intend on applying for CLASS travel funding for this trip?

Have you received Toulouse travel funding for this trip? If so, how much?

If not, do you intend on applying for Toulouse travel funding for this trip?

Department Approved Total:

Department Approval Signature:

If approved, Administrative Coordinator will forward to the Travel Assistant in the CLASS Dean's Office for preparation of the Travel Request in Concur. From that point, you will work directly with Travel Assistant.

Chartstring 1:

Chartstring 2:

Chartstring 3: