

ANTH 4000.001
Applied Anthropology
Fall 2017
CHEM 352, MWF, 11:00-11:50

Instructor: Beverly Ann Davenport, PhD, MSPH
Office hrs: Tuesdays, 10:30-1:00 pm; Wednesdays, 2:00-3:30 pm; or by appointment
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COURSE DESCRIPTION

This course has two purposes. First, it introduces you to the history, ethics, and practice of applied anthropology including the varieties of applications of anthropology outside of the academy. We will pay special attention to helping you develop an understanding and appreciation of both the methodological approaches and ethical considerations in applied work. Second, it provides you with tools to examine YOURSELF – your core beliefs, your talents, your skills, and abilities, the knowledge you've gained in classes and in your life beyond the classroom. The readings, written exercises, and classroom activities, are designed to help you move forward with your career plans.

REQUIRED READINGS

- Ervin, Alexander (2000). Applied Anthropology: Tools and Perspectives for Contemporary Practice. Boston, MA: Allyn and Bacon.
- Articles posted on Blackboard (<https://learn.unt.edu>)
- StrengthsQuest (online – see handout) <http://www.strengthsquest.com/home.aspx>

Additional Readings as announced. Please set your Blackboard options to forward announcements to your email immediately when they are posted. CHECK YOUR EMAIL EVERYDAY!

COURSE REQUIREMENTS (Total possible points = 1000)

Initial Interest Paper	100
StrengthsQuest Exercise	100
Reflections on Guests (each is worth 20)x5	100
Values Clarification Essay	100
Transcript Exercise	100
Midterm	100
Personal Data and Experience Exercise	100
The Big List	100
Vanilla Resume	<i>no points, but required</i>
Dream Job Description, Resume and Cover Letter	100, if you haven't handed in vanilla resume, you will lose 50 points.
1, 3, 5 Year Plan (Final Project)	100

Instructions for all assignments are or will be posted on Blackboard

YOU MUST ATTEND CLASS!

COMMENT ABOUT WRITTEN ASSIGNMENTS:

Journaling: You will complete your Journals on Blackboard. The journal is set up so that only YOU and the instructors (Azure and I) will have access to it. You will be reflecting on the guest speakers focusing on aspects of their talk that resonate with your own journey. You must complete FIVE (5) journal entries. **Each entry must be completed within one week of the speaker's visit. For example, a speaker visits on September 15. The LAST DAY you can submit your reflection would be September 22). No late journal entries will be accepted.** Journals will be graded – Excellent = 20, Good = 15, Fair = 10, No Entry = 0. *Please note that it will be very hard to get an A if you do not complete all the journaling.*

StrengthsQuest, Initial Interest Paper, Journals, Experience Inventory and Your Stories, Transcript Exercise, and Skills Inventory build on each other. When you complete these activities by their due dates, it will be so much easier for you to do the **Dream Job Description with Resume and Cover Letter** and your final assignment, **the 1, 3, 5 Year Plan.**

This class seeks to develop your self-regulation skills. Therefore, there will be NO EXTRA CREDIT. Do the work that you have been asked to do and you will do fine.

IMPORTANT ADDITIONAL INFORMATION

Attendance: YOU MUST ATTEND CLASS! You will not do well in this course unless you come to class, take notes, and are actively engaged in classroom activities. I am taking attendance. More than 5 unexcused absences will drop you 100 points from your point total of 1000. Azure and I will routinely update Blackboard with the day's PowerPoint (if any) and class handouts.

Student Responsibilities: Your primary responsibilities as a student are to do the readings, master the material presented in class, participate in the class exercises, and hand in assignments promptly. From my perspective these can be easily accomplished. However, if you have any questions about class materials or assignments, OR if you are running into work/life issues that are distracting you from your responsibilities as a student, PLEASE see me or Azure after class or during our office hours as soon as you have a problem. We will work together to find a solution. DON'T wait until the end of the semester. *Please realize that our goals as instructor and TA are not just to grade, evaluate, and test, but to help you gain a valuable life perspective to carry outside the class into whatever you do.*

Withdrawal: If you can't complete the course, you have to withdraw by the deadlines set by the Registrar. If you need help finding out what those deadlines are, ASK!! You must obtain my signature to withdraw from the class. This is a formal procedure (for which there is a form) which YOU must initiate. *I reserve the right to withdraw you pre-emptively for non-attendance.*

Non-Discrimination Policy: The Anthropology Department does not discriminate on the basis of an individual's disability as required by the Americans with Disabilities Act. Our program provides academic adjustments or help to individuals with disabilities in its programs and activities. I will make every possible attempt to meet any and all of your needs.

Make-ups: Make-ups will not be given unless you provide a reasonable excuse (athletic team trip, *documented* illness, etc.) You may not reschedule exams because of personal trips out of town and/or plane reservations. Mark the midterm exam date on your calendar.

YOU MUST ATTEND CLASS!

No religious discrimination: To advance and honor the religious diversity in our community, UNT makes reasonable accommodations for students, staff and faculty whose religious observances or religious holy days coincide with their work schedules and academic obligations.

Acceptable student behavior: Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. If you engage in unacceptable behavior, I will direct you to leave the classroom and potentially refer you to the Center for Student Rights and Responsibilities to consider whether your conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr

Undergraduate Policy on Plagiarism and Cheating: The Department of Anthropology does not tolerate plagiarism, cheating, or helping others to cheat. Students suspected of any of these will be provided the opportunity for a hearing; a guilty finding will merit an automatic "F" in the course. In addition, I reserve the right to pursue further disciplinary action according to UNT policies as set forth in the Code of Student Conduct system, which may result in dismissal from the university.

Definition of Plagiarism: Misrepresenting the work of others (whether published or not) as your own. It may be inadvertent or intentional. Any facts, statistics, quotations, or paraphrasing of any information that is not common knowledge, should be cited. For more information on paper writing, including how to avoid plagiarism, and how to use citations, see <http://www.unt.edu/anthropology/writing.htm>. For information on the University's policies regarding academic integrity and dishonesty, see the UNT Center for Student Rights and Responsibilities, <http://www.unt.edu/csrr/>.

COURSE SCHEDULE AND READING ASSIGNMENTS

Date	Topic	Readings to complete before class	ADDITIONAL REQUIRED TASKS
August 29	Orientation to Course	None for today	
August 31	Intro to Applied Anthropology	Ervin, Ch. 1	SET UP YOUR STRENGTHSQUEST (SQ) ACCOUNT
September 2	Intro to Applied Anthropology, cont.	Review Ervin, Ch. 1	Your Completed SQ Survey must be brought to class next Friday – Is your account set up yet?
September 5	LABOR DAY – NO CLASS		
September 7	A Different Take on Applied Anthropology	Nolan, Ch. 1 (BB)	
September 9	Intro to YOU! SQ LECTURE	SQ pdfs: Chaps. 1, 2, 3, 5, 10, 11, 12	Bring Your SQ Survey to Class
September 12	SQ LECTURE	Review SQ pdfs: 1, 2, 3, 5, 10, 11, 12	Bring Your SQ Survey to Class Think about the SQ chapters assigned with reference to YOU!
September 14	SQ LAB	SMALL GROUP ACTIVITY	Bring your SQ Survey and the pdfs to class
September 16	SQ LAB	SMALL GROUP ACTIVITY	Bring Your SQ Survey to Class HAND IN: StrengthsQuest Assignment
September 19	History of Applied Anthropology	Ervin, Ch. 2	HAND IN: Initial Interest Assignment
September 21	Anthropology and Policy	Ervin, Chs. 4 and 5	
September 23	Anthropology and Policy, cont.	Review Ervin, 4 and 5	
September 26	Ethics in Applied Anthropology – Part I, The Rules	Ervin, Ch. 3; Kiefer (BB) Skim codes of ethics of AAA, SfAA, (links found on BB)	

Date	Topic	Readings to complete before class	ADDITIONAL REQUIRED TASKS
September 28	GUEST: Elizabeth Briody, Ph.D. TOPIC: Organizational Anthropology	Briody and Erickson, 2014 (BB)	The journal reflection for Dr. Briody can be submitted any time up to and including October 12, 11:59 PM. After that, too late, sorry.
GUEST SPEAKERS Guest Reading Assignments Journal Reflections			
September 28	GUEST: Elizabeth Briody, Ph.D. TOPIC: Organizational Anthropology	Briody and Erickson, 2014 (BB)	The journal reflection for Dr. Briody can be submitted any time up to and including October 12, 11:59 PM. After that, too late, sorry.
September 30			
October 3			
October 5			
October 7			
October 10			
October 12			
October 14			
October 17			
October 21	Brittany Donnelly		
October 24	Designing an Applied Intervention	Copeland-Carson	

Date	Topic	Readings to complete before class	ADDITIONAL REQUIRED TASKS
October 26	Designing an Applied Intervention – LAB	Copeland- Carson	
October 28	MIDTERM EXAM DUE – NO CLASS		

As soon as guest speakers are finalized, you will receive the second half of the syllabus.

Date	Topic	Readings to complete before class	ADDITIONAL REQUIRED TASKS
September 28	Dr. Elizabeth Briody, “Organizational Anthropology”	Briody and Erickson 2014 (BB)	The journal reflection for Dr. Briody DUE NO LATER THAN October 12, 11:59 PM. After that, too late, sorry.
September 30	Ms. Danyel Rios, “A Walkabout Career in Applied Anthropology”	Squires 2013 (BB)	The journal reflection for Ms. Rios DUE NO LATER THAN October 14, 11:59 PM. After that, too late, sorry.
October 3	LECTURE: Doing Policy Work in Applied Anthropology	Chambers, Ch. 2 (BB) Review Ervin, Chs. 4 and 5	
October 5	Refugee Health care as a Policy example for chambers? Dr. Lance Rasbridge, “Refugee Health Care and More”	Chambers, Ch. 2 (BB) Rasbridge (BB)	
October 7	Ms. Amanda Whatley “Participatory Action Research”	Austin 2000	The journal reflection for Ms. Whatley DUE NO LATER THAN October 21, 11:59 PM. After that, too late, sorry.
October 10	LECTURE: Real World Ethics	Bohren & Whiteford 2013 (BB)	
October 12	Dr. Michele Foster “Applying Anthropology in K-12 Education”	Foster 2004 (BB)	The journal reflection for Dr. Foster DUE NO LATER THAN October 26, 11:59 PM. After that, too late, sorry
October 14	Mr. Ian Watt “Applying Anthropology in Hospitals”	TBD	The journal reflection for Mr. Watt DUE NO LATER THAN October 28, 11:59 PM. After that, too late, sorry
October 17	Ms. Priscilla Villa “Environmental Activism and Anthropology”	TBD	The journal reflection for Ms. Villa DUE NO LATER THAN October 31, 11:59 PM. After that, too late, sorry
October 19	Ms. Kelly Moran: “Applying Anthropology in Business”	Read articles found on “Kelly Moran Reading Links” (BB)	The journal reflection for Ms. Moran DUE NO LATER THAN November 2, 11:59 PM. After that, too late, sorry.
October 21	GUEST: Brittany Donnelly, “Ethics in the Field”	Brown (2014) (BB) AAA Ethics Blog (link on BB)	The journal reflection for Ms. Donnelly DUE NO LATER THAN November 4, 11:59 PM. After that, too late, sorry.
October 24	LECTURE: An Applied Intervention in Urban Development	Copeland-Carson (BB)	Bring HARD COPY of Copeland-Carson to class
October 26	LAB: Designing an Applied Intervention –	Review Copeland-Carson (BB); bring to class	Bring HANDOUT from Monday and Copeland-Carson to class
October 28	Midterm – no class		

Date	Topic	Readings to complete before class	ADDITIONAL REQUIRED TASKS
October 31	Creating Your Experience Inventory: Paid, Volunteer, Extracurricular, Hobbies	"Understanding Your Work Background" (BB) Bolles, Ch. 5 – read carefully: pp. 57-64 and 78-85; skim other parts of chapter. (BB)	If you have a resume or CV, dig it out for use in the labs this week. If you don't have one, don't worry about it, we're going to help you write a GOOD one.
November 2	LAB: Your Experience Inventory	Re-read carefully Bolles, pp. 57-64; Look at sample inventory on BB	Draft Experience Inventory (a list of everything you've done) Due See Form on Blackboard;
November 4	LAB: Your Stories	Re-read carefully Bolles, pp. 86-93; Look at sample story on BB	Write one story, print-out, bring to class
November 7	How About Your Courses?	Understanding Your Educational Background (BB)	HAND IN: Experience Inventory and Your Stories Bring ALL of your transcripts (hard copies) to class, ALL OF THEM!!!
November 9	LAB: Your Courses		Bring your transcripts (hard copies) again
November 11	Intro to Skills Inventory	TBA	HAND IN: The Transcript Exercise
November 14	LAB: Skills Inventory		Bring Your Experience Inventory and Transcript Exercises to Class
November 16	Resumes	Bolles, Ch. 8 (BB) Ellick & Watkins, Ch. 7 (BB) Look at samples on BB	Bring a draft of your Skills Inventory to class
November 18	LAB: Resume Review – small groups		Come to class with a draft of your resume
November 21	Cover Letters	Ellick & Watkins, Ch. 8 (BB)	HAND IN: SKILLS INVENTORY
November 23	LAB – HELP SESSION WITH ANYTHING		
NOVEMBER 24 - THANKSGIVING NO CLASS Friday 11/25			
November 28	Your Values	Bolles, Ch. 5, focus on "Petal 7"	

Date	Topic	Readings to complete before class	ADDITIONAL REQUIRED TASKS
November 30	LAB		Bring in Dream Job Description, Cover Letter, Resume, and anything else you want feedback on
December 2	Ways to Choose Your Career	Bolles, Ch. 7, pp. 167-180	HAND IN: DREAM JOB DESCRIPTION, COVER LETTER, AND RESUME
December 5	Imagining Your Future	Bolles, Ch. 5, focus on "Petal 2" and "Petal 4"	
December 7	LAB: HELP WITH 1, 3, 5 YEAR PLAN	1, 3, 5 Year Plan DRAFT Due	
December 9	Reading Day – No Class		

Due dates for remaining assignments:

Experience Inventory incl. Your Stories	Draft 11/2; final 11/7
Transcript Exercise	Final 11/11
Skills Inventory	Draft 11/16; final 11/21
Dream Job Description, Resume and Cover Letter	Draft (resume) 11/18; final (all) 12/2
1, 3, 5 Year Plan (Final Project)	Draft 12/7; final 12/12

Timeline of Assignments Through the End of the Semester

Today is Friday, November 11

HAND IN TRANSCRIPT EXERCISE

You should receive back your Personal Data and Experience Inventory EXCEPT Davenport forgot her half – sorry.

Monday, November 14

LAB – Skills Inventory
READ Cardew-Kersey 2014
READ Ellick & Watkins, ch.5

You will receive back your PERSONAL DATA AND EXPERIENCE INVENTORY and YOUR TRANSCRIPT EXERCISE. You need these for today's lab.

Wednesday, November 16

LECTURE - Resumes
READ Bolles, ch. 8
READ Ellick & Watkins, ch. 7
LOOK AT resume samples on BB

Nothing necessary to bring to class.

Friday, November 18

LAB – work on Resumes

Come to class with a draft of a RESUME and a draft of your SKILLS INVENTORY or whatever you have that will help you work in a lab setting on your RESUME

Monday, November 21

LECTURE - Cover Letters

HAND IN SKILLS INVENTORY

READ Ellick & Watkins, ch. 8
LOOK AT resources on BB

Wednesday, November 23
Open Lab Day

Bring whatever of the assignments you want to work on

Monday, November 28
LECTURE – Your Values
READ Bolles, ch. 5, pp. 114-118

Nothing necessary to bring to class.

Wednesday, November 30
Open Lab Day

By now you should be working on your DREAM JOB DESCRIPTION, COVER LETTER and RESUME

Friday, December 2
LECTURE – Steps on the Way to a Career
READ Bolles, ch. 7

HAND IN DREAM JOB DESCRIPTION, COVER LETTER, and RESUME

Monday, December 5
LECTURE/DISCUSSION – Imagining Your Future
REVIEW Bolles, ch. 5, esp. petals 2 and 4

Nothing necessary to bring to class.

Wednesday, December 7
LAB – 1, 3, 5 Year Plan

Bring draft of 1, 3, 5 YEAR PLAN to class

1, 3, 5 YEAR PLAN DUE Monday, December 12.
Please submit it to TurnItIn link when you have completed it.

Due dates for remaining assignments:

Experience Inventory incl. Your Stories	Draft 11/2; final 11/7
Transcript Exercise	Final 11/11
Skills Inventory	Draft 11/14; final 11/21
Dream Job Description, Resume and Cover Letter	Draft (resume) 11/18; final (all) 12/2
1, 3, 5 Year Plan (Final Project)	Draft 12/7; final 12/12