



University of North Texas
College of Liberal Arts & Sciences
Anthropology Department
ANTH 4000.001: Applied Anthropology
MWF 11a, Env 115
Fall 2019

COURSE INFORMATION

Course Description: This course has two purposes. First, it introduces you to the history, ethics, and practice of applied anthropology including the varieties of applications of anthropology outside of the academy. We will pay special attention to helping you develop an understanding and appreciation of both the methodological approaches and ethical considerations in applied work. Second, it provides you with tools to examine YOURSELF – your core beliefs, your talents, your skills, and abilities, the knowledge you've gained in classes and in your life beyond the classroom. Readings, written exercises, and classroom activities are designed to help you move forward with your career plans.

Learning Objectives:

1. Identify introductory applied anthropology terms and concepts in the context of multifaceted professional settings.
2. Evaluate the processes of personal goal achievement and potential outcomes of personal interests in applied anthropology using appropriate terms and concepts.
3. Analyze and reflect on multiple perspectives and contexts of applied anthropology using appropriate terms and concepts.
4. Reflect on relationships between established personal skills and future personal career goals using applied anthropology terms and concepts.
5. Establish skills in discussing various applied anthropology issues with course colleagues and practicing professionals.
6. Illustrate growth in written communication skills over the course of the semester.
7. Demonstrate improved critical thinking skills over the course of the semester.

Teaching team:

Instructor: **Dr. April Bass**
Office: Anthropology Dept, 330E Chilton Hall
Phone: 940-565-7913
Email: april.bass@unt.edu
Office hours: **M/W 11a-1230p** (and by appointment)

IA:
Email:
Office hours: (and by appointment)

IA Office location: Anthropology Dept, 308 Chilton Hall (behind Front Desk to the right)

Contacting your teaching team:

If you want to:

Ask questions about an assignment	Email your IA
Ask questions about grades	Email your IA, cc Dr. Bass
Discuss a missed assignment/exam	Email your IA, cc Dr. Bass
Ask about the structure of the course	Email your IA, cc Dr. Bass
Discuss course material	Contact your IA or Dr. Bass
Discuss personal information (e.g., ODA, life issues)	Contact Dr. Bass
Figure out technical problems with email or Canvas	Contact UIT Student Help Desk: http://it.unt.edu/helpdesk or 940-565-2324

Dr. Bass’ Teaching Philosophy: I view college classrooms as practice for your future career. One of my goals is to emphasize the strengths of collaborative learning between all of you, your IA, and me. In the real world, there isn't a monopoly on knowledge, but collaboration, enthusiasm for life-long learning/innovation, and mutual encouragement. I am interested in learning about you, your goals, and how I can incorporate tools in the classroom that will give you practical application for your futures.

I understand working full-time while supporting yourself through college. I understand the first-generation college experience. I am here to offer and/or find support for any of you who chooses to seek it out. What I ask from all of you is early and genuine communication, as well as dedication to the work at hand throughout the semester - the same that will be required of you in your careers - so that our course will run smoothly.

REQUIRED MATERIALS

Textbook: Ervin, Alexander (2004) *Applied Anthropology: Tools and Perspectives for Contemporary Practice*, 2nd edition. Boston, MA: Allyn and Bacon.

Additional readings: posted on Canvas

Canvas: you will need to check Canvas regularly for class announcements, course updates, fun supplemental material, and extra credit opportunities!

- Trouble-shooting: If you run into technical issues with Canvas (or if you need other campus resources), see the **Getting Help** page in our Canvas course.
- Navigating Canvas: If you're just learning Canvas, no worries! See the **Start Here** module in Canvas.

CLASSROOM STANDARDS

General Expectations: UNT endeavors to offer you a high-quality education and to provide a supportive environment to help you learn and grow. And, as a faculty member, I am committed to helping you be successful as a student. Here's how to succeed at UNT: *Show up. Find support. Get advised. Be prepared. Get involved. Stay focused.*

As the instructor in this class, I am responsible for:

- providing course materials and guidance that will assist and support your achievement of the stated learning objectives,
- providing timely and helpful feedback within the stated guidelines,
- and assisting in maintaining a positive learning environment for everyone.

As a student in this class, you are responsible for:

- completing all assigned reading and activities of the course in a timely manner,
- working to remain attentive and engaged in the course, as well as interactive with your course colleagues,
- and assisting in maintaining a positive learning environment for everyone.

Attendance & Participation: National and local studies have shown a direct correlation between attendance and grade performance. *Therefore, attendance is considered mandatory.* You are expected to attend class and actively participate in all aspects of the learning process; this includes class discussions, written work, and in-class activities.

HAVE ACCOMMODATIONS?

I'm happy to work with you! Let's talk about flexibility.

I understand that life happens, so you have **2 free absences** on non-essential days (see Canvas for details) and **1 free late assignment** (see **Oops Pass** details on Canvas).

- Attendance will be taken every class period (beginning Sept. 9th) through an iClicker review question at the beginning of class. **NOTE:** being tardy isn't great, but I would much rather you come late than not at all.
- > 2 unexcused absences: if your absences are *unexcused*, there will not be a make-up opportunity for any in-class activities, which will result in a grade reduction. **NOTE:** excused absences include University approved absences, verifiable family or medical emergencies and/or illnesses.
- > 1 late assignment: after you've used your Oops Pass, no late work will be accepted.

ASSESSMENT & GRADING

Syllabus changes: assignments, schedule, and points outlined below may change to meet the needs of our class and the semester. *Stay tuned to Canvas often for any updates.*

Course Assignments: This course requires that you make the commitment to spend at least 6 hours a week reading the assignments, reflecting on the material covered, and participating in other activities outside class time.

1. **Attendance & Participation:** See Classroom Standards section above and the Policies section on Canvas for details. Active engagement in class discussions and attendance/participation on guest speaker days is essential. Let's come to class prepared and ready to interact, so we don't have to resort to pop quizzes!

HAVE ACCOMMODATIONS? I'm happy to flex with you! Let's talk early about alternatives.

2. **Initial Interest Paper:** This paper discusses your interests in this class, anthropology, and/or your major. Detailed instructions on Canvas.
3. **Guest Speaker Reflections:** You will be reflecting on the guest speakers focusing on aspects of their talk that resonate with your own journey. You must complete FIVE (5) entries. Detailed instructions on Canvas.
4. **Transcript Exercise:** This exercise will help you summarize your academic coursework and create concise descriptions about how your education is relevant to the job you are seeking. Detailed instructions on Canvas.
5. **Job Titles Exercise:** Nowadays most anthropology graduates will not hold positions with the job title of anthropologist. This exercise is designed to help you think about how you will still be working as an anthropologist, regardless of what you are called. Detailed instructions on Canvas.
6. **Skills Inventory:** The goal of this assignment is to create a list of all your skills. You have prepared a transcript exercise and listed all the skills you have acquired in your classes. You have prepared a job titles exercise and listed all the ways your jobs have been anthropological. The missing piece is all the skills you have acquired from your work experience that aren't necessarily anthropological (e.g., computer skills, management skills, multitasking skills, etc.). Detailed instructions on Canvas.
7. **Dream Job, Resume and Bio Statement:** For this assignment, you will write your dream job, construct a resume to land your dream job, and write a bio statement. Detailed instructions on Canvas.
8. **10, 5, 3, 1 Year Plan:** The purpose of this assignment is to get you thinking about where you want to be in 10 years and the steps you need to take before then to get yourself there. Detailed instructions on Canvas.

Points Distribution and Grading Scale:

Assignments	Possible Points	Percentage
Attendance & Participation	100	10%
Initial Interest Essay	100	10%
Guest Speaker Reflections	100	10%
Transcript Exercise	100	10%
Job Titles Exercise	100	10%
Skills Inventory	100	10%
Dream Job, Resume & Bio	100	10%
10, 5, 3, & 1 yr plans	100	10%
Exams (2)	200 (2 X 100)	20%
Total	1000	100%

Calculating your grade: You can calculate your grade at any time by dividing the total number of points you have earned by the total number of points possible and multiplying by 100. *Do not email your instructor or your IA asking what your grade is.* We will refer you to this section of the syllabus.

Point conversion to letter grade
1000-900 Points (90-100%) = A
899-800 Points (80-89%) = B
799-700 Points (70-79%) = C
699-600 Points (60-69%) = D
599-0 Points (Under 59%) = F

NOTE: This schedule may be modified as needed during the semester. If and when modifications are made, you will be notified in a timely manner in class & through Canvas.

TENTATIVE Schedule	
Dates	Topic Outline (See detailed topics, readings, assignments on Canvas)
Unit 1: Introduction & Background	
8.26-30	Introduction to course & Applied Anthropology
9.2-6	History of Applied Anthropology & Applied Anthropology at UNT
9.9-11	Ethics
Unit 2: Methods for Practice & Career Development	
9.13	Understanding your Educational Background
9.16	Needs Assessment Evaluation
9.18	Consulting
9.20	Social Impact Assessment
9.23-25	Understanding your Personal Experience
9.27	Advocacy Anthro
9.30	Participatory Action Research
10.2-4	Skills Inventory
10.7	Resume Development & 10, 5, 3, 1yr plan discussion
10.9-11	Applied Methods
Unit 3: Areas of Applied Anthro	
10.14-18	Environmental Anthro
10.21-25	NGOs
10-28-30	Federal Government/Military
11.1	Museums
11.4-6	Medical Anthro
11.8 & 11	Migrants, refugees, resettlement & displacement
11.13-15	Business Anthro
11.18-11.20	AI
11.22-11.25	Education Anthro
11.27-29	W: TBA; F: National Food Day Celebration
12.4	Discussion & review
Final Exam Info: Mon., Dec. 9 10:30a – 12:30p	

COURSE POLICIES

Academic Integrity: Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

- **Plagiarism:** It is your responsibility to understand what plagiarism is. If you have questions about what constitutes plagiarism and how to avoid it, see the UNT library guide at: <https://guides.library.unt.edu/plagiarism/home> and ask your IA *before* you turn in an assignment. Because I realize that we all have different backgrounds when it comes to citing outside sources, this course recognizes two categories of plagiarism:
 - **Category A:** Sloppiness and/or Ignorance. Failing to indicate (cite) where you borrowed material from and/or failing to indicate (cite) where quoted text came from.
Consequence: automatic letter grade reduction from final assignment grade without rewrite option.
 - **Category B:** Obvious Conscious Plagiarism. Copying/pasting texts into your own work (instead of summarizing & citing); reusing your own work from other classes; using a classmate's work in part or whole from this class; buying or using a pre-written assignment.
Consequence: Automatic **zero** on assignment with option to rewrite for a grade no higher than a "C".
 - **NOTE:** Any second instance of plagiarism will result in a **zero** for the course.

Late Work & Oops Pass: If you are experiencing illness, personal distress, family complications, or other life experiences that will require deadline flexibility, make sure to speak with your IA or Dr. Bass *early*, so that we can flex with you.

Everyone gets overwhelmed & forgetful sometimes, and there will be some flexibility for delays in your future careers, but there is also an expectation of personal responsibility. Everyone has **one** Oops Pass to use this semester on a non-exam assignment.

Details:

- To use your Oops Pass, let your IA know within 24hrs of the deadline that you will be turning your assignment in late. If you forgot about an assignment, then notify your IA within 24hrs after the deadline.
- You will have an additional week (7 days) to complete your assignment.
- Your final assignment grade will be reduced by 10%. If that assignment is a team assignment, all team members will have the same grade reduction (but the rest of your teammates will be able to keep their Oops Passes).
- After you've used your Oops Pass, no late work will be accepted.

If you miss a deadline and have a [university-excused absence](#) you must provide documentation with 48 hours of the missed deadline in order to avoid grade reduction.

Personal Distress: Excerpts from <http://studentaffairs.unt.edu/care> “The University of North Texas cares about our students' success, not only academically, but emotionally and physically.... Because of our commitment, we provide literally hundreds of departments and services across campus that respond to our students' unique needs.” UNT believes it is important to foster an environment that encourages students to maintain a standard of responsibility for self-care which includes the ability to respond adequately to one's emotional, physical, and educational needs. If you are experiencing physical or emotional distress which adversely affects your ability to succeed in class, please see me as soon as possible. Together, we will point you towards the appropriate resources.

Basic needs – you can't learn if you're hungry: Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Dean of Students for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable me to provide any resources that I may possess. **Dean of Students 940-565-2648.** You are not alone. We are here to help.

UNT Food Pantry: Any current UNT student in need can visit the Food Pantry 8am-6pm Monday-Thursday and 8pm-5pm on Fridays. Students will check-in at the Dean of Students Office front desk in the Union, Suite 409. Students may go directly to room 366 from 5PM-6PM, Monday-Thursday. Students who visit the food pantry can request to meet with a staff member to discuss any difficulties they may be facing during the hours of 8am-5pm. When appropriate, referral to additional campus and/or community resources will be made. The Dean of Students Office has established protocols that allow for student confidentiality and dignity to be maintained. There is also a pantry located at the Discovery Park Location in the Engineering Library (M130) next to the Career Center. There is also a Food Pantry located at UNT's New College at Frisco, which can be accessed by visiting the information desk.

ODA Policy: UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu.

- **Course-specific addition:** For anyone seeking ADA accommodations, please bring me your official “request” letter during the first week of class. In addition, let's meet early during the semester and often to make sure that this course is offering all possible steps to maximize your learning and engagement with the material.

Sexual Assault Prevention: UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence,

and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

- **Course-specific addition:** UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT's Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648. *You are not alone. We are here to help.*

Important Notice for F-1 Students Taking Distance Education Courses: For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken online or through distance education and does not require the student's physical attendance for classes, examination, or other purposes integral to completion of the class. An online or distance education course is one that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is a language study program, no online or distance education classes may be considered toward a student's full course of study requirement.

Emergency Notification & Procedures: UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.